



# DIRECTOR'S REPORT

MARCH 2026



# Monthly Statistics

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## Circulation Check Outs by Material Type

	December	January	February
Books	829	882	823
Books on CD	25	28	26
DVD	14	96	64
Large Print	27	26	29
Magazines	13	21	25
Equipment	5	2	7
Music	4	6	4
<b>TOTAL</b>	<b>923</b>	<b>1062</b>	<b>1050</b>

## Circulation Check Outs by Age Group

	December	January	February
Adult	558	593	607
Juvenile	306	426	352
Young Adult	16	43	20
<b>TOTAL</b>	<b>923</b>	<b>1062</b>	<b>979</b>

## Circulation by Item Report Class

Item Report Class	Checked In	Checked Out
000	7	7
100	5	3
200	3	7
300	23	27
400	0	0
500	6	3
600	23	19
700	10	14
800	8	11
900	30	28
Biography	0	0
Books on CD	21	25
Books on tape	1	0
DVD	30	64
Easy books	263	265
eBook	0	0
Fiction	269	309
Historical Society	0	0
ILL	32	33
J000	1	0
J100	0	2
J200	0	3
J300	2	0
J400	0	0
J500	7	4
J600	3	6
J700	10	12
J800	4	2
J900	6	4
JBIO	2	2
JFIC	98	101
JSS	6	3
JVID	0	0
Large print	31	30
Magazine	20	23
Maps	0	0
Microforms	0	0
Music	6	4
Spanish Aud	0	0
Spanish Easy books	0	0
Spanish Fic	0	2
Spanish J Fic	0	0
Spanish J Non	0	1
Spanish Non	1	1
Spanish Vid/DVD	0	0
Spanish YA	0	0
SS	5	4
Undefined	8	7
Video	0	0
YA Fic	34	21
YA Non	3	2
YA SS	1	1
Total	979	1050

## Miscellaneous Statistics

	February
Computer users	145
Community Room Reservations	12
Website Pageviews	20,087
Door Counter	n/a
New Library Cards	9

## Program Statistics

	February
Children	25
Teen	24
Adult	26
Everyone	14
Total	89

# March Programming

## Children's Events

- Storytime & Craft *weekly*
- Stay N Play *weekly*

## Teen Events

- Close Knit *monthly*
- Crafternoon *monthly*

## Adult Events

- Open Book Club *monthly*
- Short Stories & Snacks *monthly*
- Close Knit *monthly*
- Meeker Heritage Club *monthly*
- Cookbook Potluck Club *monthly*
- Online Author Talk *monthly*
- Craft Crazy with Erin *monthly*

## All Ages Events

- Spanish/English Conversation Club **NEW** *monthly*
- Your New Universe: Recent Discoveries  
Cosmology
- Homeschool Resource Fair

## Outreach Events

- Library at Lunch-Meeker High School  
*monthly*

## Upcoming Events

- Cardboard Craft Night for Adults
- Financial Literacy Classes w/ Bank of the San Juans
- Exploring AI with Dr. Bob Dorsett



## Digital Resource Review: Ancestry Library Edition

Patrons have free access to Ancestry.com on library computers. Research birth, marriage, death, census, immigration, and military records, and more!



## Library of Things Spotlight: Meeker Walking Tour

Our new Meeker Walking Tour pamphlets are perfect for when you are looking for something local and outdoors to do! Walk through town and learn about the history of our oldest buildings.



# Director's Report

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In march we hosted 10 ongoing monthly programs and will introduce our 11<sup>th</sup>! We will begin a monthly English/Spanish Conversation Club this month where all are welcome to practice their language skills in English and Spanish. Along with our reoccurring events we had a second gathering for Your New Universe with Dr. Bob Dorsett where the newest telescopes and their findings were discussed. After the writing of this report we will also hold a Homeschool Resource Fair, where we will be highlighting all of the library resources available to our homeschool community.

Library staff received First Aid training through the Meeker Rec Center. Some will attend in April, and once that is complete all staff will hold first aid certification for two years. On March 4<sup>th</sup> the Meeker Fire Department held a fire extinguisher training for our staff at the library, where everyone learned how to properly use extinguishers through hands-on learning. Thanks to Luke Pelloni for taking the time conduct this training for us.

This month I completed the Public Library Annual Report, which is a state mandated survey that is completed every year and is collected by the Colorado State Library.

Patriot Heating & Cooling were here on the 18<sup>th</sup> and 19<sup>th</sup>. They did some planning for the mini split system and installed two four way cassettes, one in the Reference Room and one in the Children's Room. They recommended we add insulation above these two rooms to help with temperature control. I met with Chris Lockwood to brainstorm the location for the Director office. We decided the corner where I originally thought it could go will not work, but we found another area that we believe will. I discussed it with the gentlemen that were here that day with Patriot, and they said they could make that area work with the upcoming install. Pinaccle Glass will be at the library this month also to fix the Main Street door alarm.

Director,  
Kristina Selby

# Library Staff

## Outcome

***The public library empowers diverse staff who provide excellent service, represent all residents, and proactively adapt and respond to changing community needs.***

## Overview

Library staff are the heart of the public library, serving all with professionalism and hospitality. To achieve this level of service excellence, libraries create a "culture of learning," in which continuous growth and improvement are expected and supported. Ongoing development is not just for library staff; trustees and library users also benefit from this learning culture.

Library staff respond to and track the ever-changing needs of their communities, using data to inform innovation. Library leadership values staff as the essential component to library success and rewards creative solutions, risk taking, and reaching into the unknown.

To address staffing, the library's governing authority is responsible for personnel policy and oversight as well as the supervision of the director. The library director is responsible for personnel supervision, policy implementation, legal concerns, professionalism, and employee well-being.

Municipal, county, and other libraries typically use the town/county/school human resources department to support their personnel needs. Library districts, as separate governmental entities, are responsible for all human resource requirements and activities. To this end, some areas below call out specific and additional requirements and resources for library districts.

This standard includes three elements: general procedures for library staff employment, guidelines for staffing the library operations, and guidance on professional development.



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# Library Staff Essentials

## Checklist for All Public Libraries

### General

- Follow state and federal laws in recruiting, hiring, onboarding, supervising, and terminating employees.
- Recruit and select staff to represent the community demographics, especially focusing on cultural and multilingual diversity while avoiding discrimination. Provide library staff with a pay benefit for multilingual duties and other specialized skills that uniquely address local needs.
- Use written job descriptions to hire and assign duties.
- Pay all staff based on cost of living standards within the community.
- Conduct background checks as part of the hiring process.
- Establish a healthy library culture in which all employees understand the local library's mission, vision, and/or values and can apply them in their work.
- Conduct formal performance evaluations at least annually to document performance, justify pay increases, and, when necessary, remove staff members who are underperforming.
  
- Maintain library staff/human resource policies and procedures and orient staff to these resources.
- Create an Employee Handbook for employee orientation and reference. Review for updates at least every two years.
- Develop work goals and activities that align with the job description and strategic plan.
- Offer each staff member regular coaching, feedback, and support for development.
- Library Districts: Employ or contract for Human Resources expertise to keep abreast of legal requirements, wage trends, and other personnel considerations.

### Professional Development

- Ensure all library employees (including temporary and substitute) are proficient in carrying out the library's policies, values, philosophy, management, and operational practices as these relate to their job duties.
- Verify that all library employees (including temporary and substitute) are proficient in the use of the library's technology to do their work efficiently and to assist library users in the use of the technology. Staff onboarding includes training on software (e.g., integrated library system, online catalog, digital resources, etc.), hardware, security, hacking, social engineering, etc. All staff receive cyber security training.
- Allocate time and funding for external staff development; communicate this benefit to staff.